

Letter of Recommendation – Harry Twinn

As Programme Leader for the Btec Level 3 National Foundation Diploma in Business here at Newcastle College and having taught Harry since the start of this academic year I am happy to act as a referee for Harry Twinn.

Harry is currently completing the Btec Level 3 National Foundation Diploma in Business. In the time I have known him I have found him to be a positive young man with a mature and dedicated approach to his studies. Harry is diligent and conscientious and conducts himself professionally in the classroom whether working independently or as part of a group. I feel that his maturity as well as professional attitude would equip him well for higher educational study.

Harry's choice of course is particularly well suited to him. I know this to be true as I have discussed his future career aspirations with him and I know that he is focused and determined to succeed on his chosen Business course and I believe that he demonstrates the ability and traits required to perform well and become a successful manager in the future.

Harry has strong punctuality and attendance. Harry is enthusiastic and he has demonstrated a strong commitment to his studies achieving consistently high grades across his units to date. Harry is certainly on track to achieve a strong grade this year as he is a hardworking, determined and focused young man.

Harry is an independent learner but equally works well within a group context. He is a logical thinker, allowing him to solve a variety of problems without difficulty.

To date Harry has worked with a real sense of urgency and has prepared thoroughly for all activities and assessments. I would have no hesitation in recommending Harry for his chosen course and I feel that studying overseas would be a fantastic opportunity for him.

Please do not hesitate to contact me should you wish me to offer further clarification on any of the points raised within this letter of recommendation.